

Can I make a difference in the lives of people?

Anthem Care is a unique, integrated care community providing all levels of care, both private and subsidised in modern, functional, and comfortable surroundings in Bowral in the beautiful Southern Highlands.

At Anthem Care – “We are passionate about providing experienced, flexible and innovative care solutions to ensure that our residents are confident that their current and future care needs will be met.

We respect the decision each resident has made to allow us the privilege to serve them.

We encourage open honest communication and care deeply about our relationship with residents, team members and suppliers.

The ultimate measure of success is to receive endorsement from the residents who advocate our services.

We will always consider the interests of our residents and believe in residents’ wellbeing as a measure of our success.

We will always be mindful of costs, environment, integration with the wider community, efficiency and manage Anthem in the most effective way possible.”

At Anthem Care, we actively subscribe to a set of core values. They underpin the way in which we conduct our business, shaping our culture and defining our character. They are – **Integrity, Respect, Teamwork, Care, Consistency.**

Anthem Care is now in a significant growth phase, doubling its bed capacity by the end of the year.

Anthem Care operates across three service offerings: Assisted Living, Residential Aged Care and Respite Care, situated in the same venue. By November, across all service offerings, Anthem Care will have approximately 150 staff and 140 residents.

Due to this expansion, Anthem Care is currently seeking key experienced & committed staff to work passionately within our Mission and Values while growing our capacity for exceptional care of residents.

These key roles include:

Chef, Team Leader, Catering Services
Wellbeing Coordinator (Diversional Therapy)
Physiotherapist
Registered Nurse

Chef, Team Leader, Catering Services (Full time)

Anthem Care Chef, Team Leader, Catering Services is one who has confidently explored their leadership capacity and understands that Aged Care Service is progressive, innovative and rewarding. Our Catering Team Leader understands that an Aged Care facility is the centre piece of the community, leading by example through fostering a strong relationship with its residents, and embracing its staff.

Anthem Care is looking for a fully qualified chef and team leader, passionate about food, hardworking and reliable. Experienced in a medium sized venue, eg. club, aged care facility (100 seat, 3 meals a day). Attention to detail, as well as an understanding that good nutrition underpins good health, ensures our residents will be supported by our dedicated service focused catering team, flexible modern Australian menu options meeting varied dietary needs and exceptional food quality. Events and functions are also planned to be included in our catering model.

This Catering Team Leader role is one of multiple responsibilities, supporting and leading a team across the three service offerings, and responsible for overall, measurable outcomes.

Selection Criteria

The successful candidate will have:

- High Quality service development experience, with proven results;

- Proven capacity to build culture that drives performance;
- Proven operational ability leading a busy kitchen, menu design, planning, and pricing to meet varied dietary needs, inventory control, and staff rosters;
- Financial management capability - Define, manage, report, & implement budgets and stock control;
- Ability to develop relevant policies and procedures;
- Proven ability to build, develop & lead effective teams;
- Thorough Industry knowledge, including a firm understanding of the important factors facing catering in Aged Care;
- Proven ability to oversee mandatory compliance activities including food safety and WH&S;
- Highly developed oral and written communication skills with the proven ability to foster effective relationships with staff, residents, family members and external service providers;
- High level organisational and time management skills;
- Ability to work effectively within a multidisciplinary team;
- Computer literacy with Microsoft Office suite.

Minimum Qualifications:

Certificate III Commercial Cookery (or equivalent). Hospitality Management diploma or equivalent would be an advantage.

To be considered for these opportunities the applicant shall provide, using the downloadable application form from the website, www.anthemcare.com.au, the following information:

- Cover Letter
- Resume detailing previous experience and qualifications
- A detailed statement addressing capability for each of the selection criteria, one at a time
- Current police clearance certificate and Australian residency or a valid work visa

Anthem Care is an Equal Employment Opportunity Employer (EEO).

To apply for this role, please download an application form and send to:

Amanda MacKay
25 Retford Road, Bowral, NSW, 2576
or
amanda.m@anthemcare.com.au

Or for further confidential discussion regarding the role please contact
Carmel Malcolm,
Care Manager
on **0488171175.**

www.anthemcare.com.au

*Anthem Care reserves the right to only respond to successful candidates.
Anthem Care wishes to note it will not enter discussion of this role with external recruitment companies at this stage.
Anthem Care believes in temperament, critical thinking and team dynamic testing.*