

## ***Can I make a difference in the lives of people?***

Anthem Care is a unique, integrated care community providing all levels of care, both private and subsidised in modern, functional, and comfortable surroundings in Bowral in the beautiful Southern Highlands.

*At Anthem Care – “We are passionate about providing experienced, flexible and innovative care solutions to ensure that our residents are confident that their current and future care needs will be met.*

*We respect the decision each resident has made to allow us the privilege to serve them.*

*We encourage open honest communication and care deeply about our relationship with residents, team members and suppliers.*

*The ultimate measure of success is to receive endorsement from the residents who advocate our services.*

*We will always consider the interests of our residents and believe in residents’ wellbeing as a measure of our success.*

*We will always be mindful of costs, environment, integration with the wider community, efficiency and manage Anthem in the most effective way possible.”*

At Anthem Care, we actively subscribe to a set of core values. They underpin the way in which we conduct our business, shaping our culture and defining our character. They are – **Integrity, Respect, Teamwork, Care, Consistency.**

Anthem Care is now in a significant growth phase, doubling its bed capacity by the end of the year.

Anthem Care operates across three service offerings: Assisted Living, Residential Aged Care and Respite Care, situated in the same venue. By November, across all service offerings, Anthem Care will have approximately 150 staff and 140 residents.

Due to this expansion, Anthem Care is currently seeking key experienced & committed staff to work passionately within our Mission and Values while growing our capacity for exceptional care of residents.

## **Wellbeing Coordinator (Diversional Therapy) – Full time**

The Wellbeing Coordinator leads a team responsible for creating and implementing stimulating individual and group programs that are meaningful, enjoyable and promotes the achievement of each resident’s individual Care Plan Goals. These programs are regularly reviewed, varied, balanced and assist in achieving evidence-based resident Care Plan Goals.

This position includes assisting the Anthem Team with identifying the individual activity needs of each resident based on interests, preferences and abilities. The successful applicant will be working within the context of Anthem’s Mission and Values to provide a safe, homelike environment.

The Wellbeing Coordinator is responsible for the coordination and delivery of the ‘Anthem Lifestyle Program’. Responsibilities include:

- leading a team to deliver innovative programs that promote and enable the physical, intellectual emotional, cultural, spiritual and social wellbeing and independence of our residents;
- coordinating wellbeing staff fortnightly roster;
- working closely with care staff and allied health professionals to ensure the ‘Anthem Lifestyle Program’ accommodates our residents’ varied interest and abilities to achieve their Care Plan Goals;
- ensuring current and ongoing mandatory lifestyle documentation complies with Anthem Care resident management software and Quality & Accreditation standards;
- regular communication with residents, family members and the Anthem Care community about the Lifestyle program

## Selection Criteria

The successful candidate will have:

- Proven track record in program development and achievement of Care Plan Goals through delivery of a mix of individual and group recreational activities, multi-sensory wellbeing programs, including music and art therapy in an aged care environment;
- Experience working with older people with dementia, dementia specific and high dependency needs;
- Strong understanding of Quality Standards, Accreditation and legislative requirements relevant to Aged Care;
- Highly developed skills in supervising and leading a team;
- Highly developed oral and written communication skills with the proven ability to foster effective relationships with staff, residents, family members and external service providers;
- High level organisational and time management skills;
- Ability to work effectively within a multidisciplinary team;
- Computer literacy with Microsoft Office suite;

Minimum Qualifications:

- 3 years in a leadership role in a medium sized facility;

Tertiary qualifications in Diversional Therapy Health/Aged Care Industry or Certificate IV in Leisure & Lifestyle or equivalent;

**To be considered for these opportunities the applicant shall provide, using the downloadable application form from the website, [www.anthemcare.com.au](http://www.anthemcare.com.au), the following information:**

- Cover Letter
- Resume detailing previous experience and qualifications
- A detailed statement addressing capability for each of the selection criteria, one at a time
- Current police clearance certificate and Australian residency or a valid work visa

Anthem Care is an Equal Employment Opportunity Employer (EEO).

To apply for this role, please download an application form and send to:

Amanda MacKay  
25 Retford Road, Bowral, NSW, 2576  
or  
[amanda.m@anthemcare.com.au](mailto:amanda.m@anthemcare.com.au)

Or for further confidential discussion regarding the role please contact  
**Carmel Malcolm,**  
Care Manager  
on **0488171175.**

[www.anthemcare.com.au](http://www.anthemcare.com.au)

*Anthem Care reserves the right to only respond to successful candidates.*

*Anthem Care wishes to note it will not enter discussion of this role with external recruitment companies at this stage.*

*Anthem Care believes in temperament, critical thinking and team dynamic testing.*

